CENTRAL BANK OF YEMEN Head Office - Aden





Ref. : Date:

قطاع العمليات المصرفية الخارجية **Foreign Banking Operations** Sector

 لمرجع:
لتاريخ:

APPLICATION FOR THE PRE-REIMBURSEMENT

OF IMPORT L/C OF BASIC COMMODITIES

By order of our client:..... Address: to issue a letter of credit Favor of: in the amount of: For the purpose of import:

We..... hereby dispatch to you the following documents related to

the above letter of credit :

D	ocuments enclosed:	Remarks
1	Covering Letter from the applicant's bank	
2	Yemeni Merchant's Application for the L/C	
3	Profile of the Applicant (KYC)	
4	Account Statement of the Applicant showing account activity for at least 6 month	
5	Notice of the Yemeni Merchant depositing the amount for the transaction with equivalent value in FX and Yemeni Merchant signature.	
6	Proforma Invoice/Purchasing Order/Sale Contract	

We undertake to dispatch a copy of the MT 700 to you within 3 banking days from the issuing date of L/C and all the amendments related (MT 707) thereafter.

The following L/C documents will be dispatched within 7 banking days from receiving date at our counter:

1	Bill of Lading (B/L)
2	Commercial Invoice
3	Health Certificate for Human Consumption
4	Certificate of Origin
5	Insurance policy
5	Inspection Certificate
6	Customs Declaration
7	Customs Payment Advice
8	Debit Bank statement, Swift (MT940 or MT950)
	We confirm and cortify that all the documents above are true and processed by our bank under the above

- We confirm and certify that all the documents above are true and processed by our bank under the above mentioned L/C.
- We authorize you to debit our account numberheld with you with the value.....
- Credit our account no..... with(SWIFT code) of the invoice value.

Authorized signatures and stamp

Important Remarks:

- L/C should be received at sight, partial shipment not allowed.
- CBY to be advised to refund the L/C amount if L/C expired without shipment of the goods.